

BAMC SuperHERO Program (Hospital Employees Reaching Out)

The BAMC HERO (Hospital Employees Reaching Out) Program has been in place for nearly a decade. It was designed to track employees' volunteer time on behalf of community organizations and hospital sponsored activities. Employees were rewarded for their time by earning redeemable points and recognized for their efforts at the annual employee dinner.

BAMC also makes regular financial contributions to many of the same organizations, as part of our hospitals commitment to the local community.

The new SuperHERO program will combine these two community efforts into one. It's a simple concept – we'll spend our money where you spend your time.

If you or your organization have any questions about the administration of BAMC's SuperHERO Program, please contact Jill Menza at Extension 3115.



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SuperHERO Program

*(Hospital Employees
Reaching Out)*



Become a BAMC Hero!

How the Hero Program Will Work

BAMC employees will continue to keep track of the hours they volunteer for a community organization. But instead of points for prizes, “Doer Dollars” will be earned. These dollars would then be made as a BAMC cash donation to that community organization. SuperHEROS will continue to be recognized at the Annual Recognition Banquet each May as will the groups to which they they’ve donated their time and talent.

Program Details

Eligible Organizations

Community organizations who are eligible for receiving contributions must be 501(c) 3, part of a local government or a public or private school.

Organizations that are not eligible include:

- Political organizations
- Support for individuals
- Activities whose main purpose is the support of a specific religion or church
- Organizations outside the Marinette Menominee Community

If you have a questions about your organization’s eligibility, pleas contact the SuperHERO Program Administrator Jill Menza at Extension 3115.

Contribution Process

BAMC will make a \$100 contribution to any eligible organization that the BAMC employee has given 30 hours of volunteer activity within a calendar year while employed at BAMC.

An employee can earn up to \$200 a year per organization. A particular organization can receive up to \$500 a year from BAMC through this program.

A request for contribution can be made by an employee by filling out the request form. The form must come from the organization which will verify its eligibility status and the individual’s level of activity for the organization.

It is the responsibility of the organization to track and verify the volunteer hours of the BAMC employee.

Each employee who receives a contribution for their organization will be recognized at our annual Recognition Banquet.

Hours which have been earned under the old HERO Program will be redeemed for logo clothing or gift shop coupons.

Hours that employees volunteer for BAMC programs and activities will be tracked separately by the Marketing Department and will be recognized separately.

If you or your organization have any questions about the administration of this program, please contact Jill Menza at Extension 3115.

BAMC SuperHERO Program Contribution Request

To be completed by BAMC Employee

Name

Work Extension

Name of Community Organization

Signature of BAMC Employee

To be completed by Community Organization

Official Name of the Organization

Address

City

State

Zip

Phone Number

Contact Person

Check all that apply (ALL THREE REQUIRED):

- The BAMC employee above has volunteered at least 30 hours to our organization within the calendar year beginning date _____ to ending date _____.
- We are a tax exempt organization that meets your program’s guidelines.
- Enclosed is the appropriate documentation as described in your guidelines.

Documentation Requirements:

- Public schools – No additional documentation needed
- Private/Parochial schools – Submit copy of IRS 501(c) 3 letter. If letter is made out directly to the church and not the school, additional documentation explaining the affiliation is required.
- Local government – A letter on official government letterhead explaining the organization’s relationship with the local unit of government
- Other organizations – Copy of your IRS 501(c) 3 letter.
- Requests without proper documentation cannot be considered.

Any questions about organization eligibility can be directed to BAMC Program Coordinator Jill Menza at Ext. 3115.